



## **Android Microsoft Exchange ActiveSync setup**

From the Applications Menu, Touch Email

OR go to Setting "Add Account"

Select Microsoft Exchange ActiveSync

Type in your email address ([jdoe@jtsa.edu](mailto:jdoe@jtsa.edu)) and password

Select Next

DOMAIN: campus

SERVER: exweb.jtsa.edu

Enter your Exchange Server information

Select Next.

Note: Do not select "Accept all SSL certificates" unless instructed by your IT admin.  
Your phone will check the incoming server settings

If everything is correct the Account Options screen will appear allowing you to customize your account settings.

Finally, you will be asked to name this account

Select "Done" when complete.

***pport [blackboard@jtsa.edu](mailto:blackboard@jtsa.edu) or at ext. 6114***